

Annual General Meeting 2018/19

12th August 2019

The New Sydney Hotel, 87 Bathurst St

Present: Matt Drake, Bernd Wechner, Mark Parssey, Alan Benson, Dan Panek, Lance House, Luke Sheehan, Stephen Dodge

Apologies: Grant Hayward

Meeting Commenced: 6:30 pm

Audit Requirements:

It was noted that advice had been received on changes to the Associations Incorporation Act 1964 that has removed the requirement to have an annual financial audit where revenue is less than \$250,000.

As very small organisation which has in the past submitted a special resolution for an audit exemption we no longer need to go through that process.

Therefore no Special General Meeting and audit exemption request is required.

Minutes of Previous AGM:

Motion: That the minutes of the Annual General Meeting 2017/18 are a true and correct record.

Proposed Matt Drake / Seconded Mark Parssey carried

Presidents Report 2018/19

First congratulations are in order to all of Hobart Bike Kitchen, we should be very proud of reaching 10 years and happy about the many bikes we have returned to working order.

They are now hopefully still riding around with the new owners on Hobart's less congested roads, beautiful country lanes and free mountain bike trails!

I have to also announce after four years, maybe five years, I have to step down as President of Hobart Bike Kitchen and will open the role up to anyone who is keen to take it on with my support and blessings.

Certainly I will still factor Hobart Bike Kitchen in my life and also continue supporting operations in the workshops, events and bike donation collection. My continued support will also be part of our planning and moving somewhere, temporarily or otherwise from our current fantastic location at the backyard of Tasmanian Wilderness Society to a new location in the next 12 months.

The next 12 months will bring some challenges and some changes and I feel we are ready to take them on. I'm happy with the group involvement and I wish we can have

a dynamic committee to continue on the next 12 months in fantastic shape to go on for another 10 years!

See you all soon

Regards

Matthew Drake

Hobart Bike Kitchen outgoing president!

That the President's report be accepted.

Lance / Dan Carried.

All present recognised Matt's service with acclamation.

Treasurers Report

See attached.

Current Bank balance was positive.

Bernd had provided a full set of reports of all our transactions, including bank statement reconciliation and grant details. See attached financial statement.

That the Treasurer's report be accepted.

Bernd / Alan Carried.

Elections:

President: also known as Chief Commissaire	Stephen	Dan / Matt
Vice-president: also known as Director Sportif	Dan	Matt / Stephen
Treasurer: also known as Green Jersey	Bernd	Lance / Matt
Secretary: also known as Polka Dot Jersey	Mark	Lance / Stephen
Committee	Matt	Mark / Dan
	Lance	Dan / mark
	Max	Mark / Matt

All duly elected.

Other Business:**2A4 Grant.**

Thanks to Stephen for the putting in the 2A4 grant application, for which we had been successful.

It is to be executed by Mid-September.

Stephen authorised to make the purchases and will then be reimbursed.

Event Availability

Mark reminded everyone that the consistency of message re checking the calendar depends on the use of the Event Availability spreadsheet and the associated processes which update the calendar and the web site.

Please ensure that you update the spreadsheet if running a session.

Please advise if there are any new chefs who need to be included.

South Hobart Living Arts centre

The process of developing a Memorandum of Understanding is progressing with SHLA.

There was much discussion of the current proposal, location of containers, car parks, toilets, being good neighbours etc...

Access to the site for container delivery seems tight but possible. 2.9m reqd with approx. 3.2m available.

Budget is being developed.

Quotes re containers

Painting, and possible artists

Dan had met with HCC

Discuss parking allocation requirements

Ditto plumbing (understand it can run to bitumen as no change to overall surface)

Need for survey engineer

Next Steps

Max to confirm location, space

Cara budget

When ready meet with SHLA board

TCF due by end of September (Lance concerned re meeting that deadline)

TWS development date not yet confirmed

Will provide 2 weeks notification for moving date

Possible access until work starts

Need to have fall back options of SHLA has not progressed

Macquarie Point an option, Matt has contact with Greg at Macq. Pt

Revisit New Town Community Hub at St. Johns Park

UTas Sandy Bay campus may be able to accommodate a single

container

Will need to tidy the bike racking in any case

Please cull heavily when on site and place in the trailer

Hopefully metal can be taken to recyclers rather than tip. Alan will

check

Will continue to have meetings with SHLA

Will need to also have meetings to progress the TCF application

Meeting Closed 8:10 pm

Hobart Bike Kitchen

Treasurer's Report, Financial Year Ending 2019

The bike kitchen remains financially viable, advancing its financial position this year thanks primarily to numerous small bike auctions throughout the year, a few blender rentals and a new fundraiser, a Bike Maintenance stall at Ride2Campus event. It was a very quiet year on expenses with no investment in tools this year.

The cash box went missing in the later part of the year and we are not sure of how much in donations went missing in that loss/theft, so we may have earned slightly more than indicated here in practice. Recorded donations were all the same in the same league as prior years.

Contents

[Cash Flow](#)

Revenue	\$1,198.00
Expenses	\$460.33
Net Profit	\$737.67
Fundraising Results	\$1,198
Donations	\$148
Bike Auctions	\$750
Bike Blender	\$200
Bike Maintenance	\$100
Bike Sales	\$0

Balance Sheet	\$6,188.38
-------------------------------	----------------------------

Cash Flow

Revenue

\$1,198.00

Type	This Year	Last year	Year prior
Fundraising	\$300.00	\$1,000.00	\$2,515
Donations	\$148.00	\$360.00	\$176.30
Sale	\$750.00	\$230.00	\$600
Grand Total	\$1,198.00	\$1,590.00	\$3,291.30

Expenses

\$460.33

Type	This Year	Last year	Year prior
Infrastructure	\$0	\$161.08	\$220.49
Supplies	\$0	\$0	\$435.01
Insurance	\$460.33	\$473.86	\$463.86
Marketing	\$0	\$0	\$0
Incorporation	\$0	\$0	\$0
Grant	\$0	\$0	\$0
Fundraising	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Finance	\$0	\$0	\$177.16
Maintenance	\$0	\$0	\$0
Grand Total	\$460.33	\$789.94	\$1,474.61

Net Profit

\$737.67

Last year

\$800.06

Year prior

\$1,816.69

Fundraising Results

Donations

\$148

	FYE 2019	FYE 2018	FYE 2017	FYE 2016	FYE 2015
Revenue	\$148	\$230	\$176	\$390	\$635

Bike Auctions

\$750

	FYE 2019	FYE 2018	FYE 2017	FYE 2016	FYE 2015
Revenue	\$750 ¹	\$360 ²	\$2,440.00 ³	\$2,375 ⁴	\$1,770 ⁵
Expenses	\$0	\$0	\$0	\$0	\$90
Profit	\$1,050	\$360	\$2,440	\$2,375	\$1,680

Bike Blender

\$200

	FYE 2019	FYE 2018	FYE 2017	FYE 2016
Revenue	\$200	\$1000	\$75	\$850
Expenses	\$0	\$0	0	\$0
Profit	\$0	\$1000	\$75	\$850

Bike Maintenance

\$100

	FYE 2019	FYE 2018	FYE 2017	FYE 2016
Revenue	\$100	\$00	\$0	\$0
Expenses	\$0	\$0	\$0	\$0
Profit	\$0	\$0	\$0	\$0

Bike Sales

\$0

	FYE 2019	FYE 2018	FYE 2017
Revenue	\$0	\$0	\$600
Expenses	\$0	\$0	0
Profit	\$0	\$0	\$600

¹ Bike sales not counted. At a \$90 average a guess would be about 8 bikes sold.

² 4 bikes sold, average of \$90/bike

³ 14 bikes sold, average of \$174/bike

⁴ 15 bikes sold, average of \$158/bike

⁵ 13 bikes sold, average of \$136/bike

Balance Sheet \$6,188.38

	At June 30, 2018	At June 30, 2019	Change	
Assets				
Cash in bank	\$5,445.71	\$6,183.38	\$737.67	
Petty cash (cash box)	\$0.00	\$0.00	\$0.00	
Treasury	\$5.00	\$5.00	\$0.00	
Infrastructure	\$0.00	\$0.00	\$0.00	No value assigned or accounted for
Supplies	\$0.00	\$0.00	\$0.00	No value assigned or accounted for
Total	\$5,450.71	\$6,188.38	\$737.67	
Liabilities				
Debts	\$0.00	\$0.00	\$0.00	
Total	\$0.00	\$0.00	\$0.00	
Position				
Assets	\$5,450.71	\$6,188.38	\$737.67	
Liabilities	\$0.00	\$0.00	\$0.00	
Net Wealth	\$5,450.71	\$6,188.38	\$737.67	